

**Connecticut State Board of Education  
Connecticut Technical High School Committee  
Minutes of Meeting  
August 11, 2009**

Pursuant to notice filed with the Secretary of the State, the Connecticut Technical High School Committee, the "Committee" met on August 11, 2009 at the Connecticut Technical High School System, Central Office in Middletown.

Committee Members Present: Mrs. Beverly Bobroske, Chair  
Ms. Theresa Hopkins-Staten  
Ms. Linda McMahon

SDE & CTHSS Staff Present: Mark K. McQuillan, Commissioner of Ed.  
Ms. Patricia A. Ciccone, Interim Supt.  
Mr. Robert Lombardi, Asst. Supt.

Others Present: Janet Finneran, SBE Member  
Pamela Bergin, SBE Office

I. Chairwoman Bobroske called the meeting to order at 9:30 a.m.

II. Consideration of Minutes of the June 16, 2009, CTHS Committee Meeting

Ms. Linda McMahon moved, Ms. Hopkins-Staten seconded, that the Committee approve the minutes of the June 16, 2009 meeting.

VOTE:	In Favor:	McMahon, Hopkins-Staten, Bobroske
	Opposed:	0
	Abstained:	0
	Absent:	0

Motion carried unanimously.

III. Items for Discussion

a. Review of CTHSS Budget and Staffing

Ms. Ciccone provided the Committee with a comprehensive overview of urgent needs and issues for the 2009-2010 opening of CTHSS schools. A lengthy discussion ensued which included (summer hours for special education teachers and guidance counselors, staffing, scheduling, coaching and extracurricular positions), budget negotiations and funds needed for textbooks. Chairwoman Bobroske made a motion to direct Commissioner McQuillan to prepare an impact statement as well as an overall report that addresses these issues system wide.

Motion carried, all in favor of motion.

**b. Inventory Progress**

Mr. Lombardi gave the Committee members an update on the inventory progress. Ms. Ciccone stated that the inventory process for suspending J.M. Wright Tech began on August 10<sup>th</sup>. Ms. Hopkins-Staten said that it warrants further discussion and to add it to next month's agenda. She also reiterated her concerns on the issue of petty cash at the schools. Committee members requested the inventory update be placed on the agenda every month.

**c. CTHS Committee Calendar 2009-2010**

It was agreed that the CTHSS Committee will meet on the second Wednesday of every month at 9:30 a.m. Ms. Ciccone will prepare a draft schedule indicating at which school each meeting will take place. The September 9<sup>th</sup> meeting will be held at Central Office in Middletown.

**IV. Other Matters**

Chairwoman Bobroske requested that all charts include a legend on the document defining the chart.

**V. Adjournment**

There being no further business the meeting was adjourned at 11:30 a.m.

Minutes submitted by Elizabeth Rivera

Minutes approved at the September 9, 2009 Meeting